

# RIVIERA BEACH MUNICIPAL FIREMEN'S PENSION TRUST FUND

## MINUTES

March 11, 2024

Chairman Brooks called the meeting to order at 4:41pm. Those persons present were:

### **TRUSTEES PRESENT**

Bobbie Brooks Jr., Chairman  
Kenneth Brack, Secretary  
Paul Wright, Trustee  
Kirk Henderson, Trustee  
Harry Freeman, Trustee

### **OTHERS PRESENT**

Albert Lovingood, Resource Centers  
Ron Cohen; Lorium Law  
Pete Strong, GRS Consulting  
Eric Leventhal, KSDT

### **EXTRAORDINARY CIRCUMSTANCES FOR TRUSTEES JOINING ELECTRONICALLY**

All Trustees were physically present.

### **ADDITIONS AND DELETIONS**

The Board made no modifications to the agenda.

### **ACTUARIAL VALUATION REPORT – PETE STRONG, GRS**

Pete Strong with GRS appeared before the Board to present the Actuarial Valuation Report for the Fiscal Year End 2023. Mr. Strong reported the following: The City's Net Contributions increased to \$1,710,692, or 40.07% of covered payroll compared to last year at 34.01% of covered payroll. The increase is due to the 2022 investment losses that are being smoothed in over the next five years and the Duty Disability that had resulted in a higher than anticipated monthly benefit amount. The Plan's Funded Ratio is at 99.9%, which is down 1.4% from the previous year's Funded Ratio of 101.3%. Mr. Strong then reviewed the Participant Data in detail with the Trustees, noting that the Plan is approximately 11 years from having no active members. The Actuarially Determined Contribution was reviewed in detail along with Actuarial Value of Benefit and Assets. Mr. Strong then reviewed the Reconciliation of Plan Assets, the five-year smoothing of investment gains and losses, and the historical investment return, noting that the funded ratio on market values basis is at 941.8%, which is up from last year's rate of 9.9%. Mr. Strong noted the Premium Tax Dollars Tax cut that will provide a 3% premium deduction was noted with Mr. Strong stating that the reduction may have an impact on the Chapter 175 Funds in 2025.

- Ken Brack made a motion to approve the 2023 Actuarial Valuation Report as presented. The motion received a second by Kirk Henderson and was approved by the Trustees 5-0.

The Trustees and Plan Actuary discussed the Plan's Assumed Rate of Return which resulted in all parties agreeing that a 5.90% Expected Rate of Return is a reasonable assumption based on the Plan's investment allocations.

- Kirk Henderson t made a motion that the Plan expects to earn 5.90% Expected Rate of Return for the short term, midterm, and long term thereafter. The motion received a second by Ken Brack and was approved by the Trustees 5-0.

### **ANNUAL AUDIT REPORT – ERIC LEVENTHAL, KDST**

Eric Leventhal with KSDT appeared before the Board to present the 2023 Audited Financial Statement. Mr. Leventhal reported an unmodified, clean audit opinion in accordance with accounts standards. Mr. Leventhal then reviewed the statement of fiduciary net position as of September 30, 2023, with the Board, noting that the Plan ended the year with a total of \$106,091,194 in assets, which is up 6% from last year's balance of \$100,533,980. The Plan's administration expenses totaled out to be \$162,337 or 15 basis points, and the total cost for the Plan is at 56 basis points, which is very efficient. Mr. Leventhal stated that he did not identify any deficiencies or material weaknesses

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in internal controls. Mr. Leventhal concluded his presentation by noting that the Plan does not have a determination letter; however, the Plan functions as a tax qualified Plan.

- Paul Wright made a motion to approve the 2023 Annual Audit as presented. The motion received a second by Kirk Henderson and was approved by the Trustees 5-0.
- Paul Wright made a motion to approve the Audit Management Representation Letter as presented. The motion received a second by Harry Freeman and was approved by the Trustees 5-0.

### **ATTORNEY REPORT – LORIUM LAW**

Attorney Ronald Cohen had no items to discuss at this time.

### **ADMINISTRATOR REPORT – RESOURCE CENTERS**

Plan Administrator Albert Lovingood had no items to discuss at this time.

### **OLD BUSINESS**

There was no old business to discuss at this meeting.

### **OTHER BUSINESS**

Trustee Harry Freeman made an inquiry on how a Disability Case that moves forward to a Formal Hearing will affect the Plan's Administrative Expenses. Attorney Ron Cohen reviewed the Formal hearing Process along with the additional costs related to a Formal Disability Hearing.

### **NEW BUSINESS**

There was no new business to discuss at this time.

### **STATEMENT FROM MEMBERS OF THE PUBLIC**

Chairman Bobbie Brooks Jr. invited members of the Public for comment. There were no public comments at this time.

### **ADJORNMENT**

There being no further business to discuss, the Board Adjourned at 5:22pm.

### **BOARD OF TRUSTEES**

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Bobbie Brooks Jr., Chairman

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Kenneth Brack, Secretary

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Kirk Henderson, Trustee

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Harry Freeman, Trustee

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Paul Wright, Trustee